

School Name	
School Address	
School Phone Number	

Chaperone Name	
Chaperone Phone Number	
Chaperone Email	

	Arrival Date	Departure Date	Name 1	Name 2	Name 3	Name 4	Name 5	Name 6
Chaperone Room								
Student Room #1								
Student Room #2								
Student Room #3								
Student Room #4								
Student Room #5								
Student Room #6								
Student Room #7								
Student Room #8								
Student Room #9								
Student Room #10								

Method of Payment (Credit Card or Check):	
Credit Card: Pre-payment will be taken (3) business days prior to arrival. Please ensure the credit card has the balance on the card for the deposit	
Check: Prepayment checks are due by JANUARY 19, 2023. Checks must be accompanied by a Credit Card Authorization Form for Incidentals	

Tax Exempt? (If yes, be sure to submit forms)	
Parking a Vehicle? If so, how many?	
Estimated Arrival Time	
Late Checkout Request?	

<b>Cutoff Date for reservations is Thursday, January 19, 2023</b>
<b>Please email completed form to <a href="mailto:dence-reservations.static@hyatt.com">dence-reservations.static@hyatt.com</a></b>