

### CO All State Choir Rooming List

<b>School Name:</b>	
<b>School Address:</b>	
<b>School Phone Number:</b>	

<b>Chaperone Name:</b>			
<b>Chaperone Phone Number:</b>		<b>Chaperone Email:</b>	

	Arrival Date	Departure Date	Name 1	Name 2	Name 3	Name 4	Name 5	Name 6
Chaperone Room								
Student Room #1								
Student Room #2								
Student Room #3								
Student Room #4								
Student Room #5								
Student Room #6								
Student Room #7								
Student Room #8								
Student Room #9								
Student Room #10								

<b>Method of Payment (Check or Credit Card):</b>	
<b>CHECKS:</b> Prepayment checks are due by <u>JANUARY 16, 2020</u> . Checks must be accompanied by a Credit Card Authorization Form for Incidentals	
<b>CREDIT CARD:</b> Pre-payment will be taken (3) business days prior to arrival. Please ensure the credit card has the balance on the card for the deposit	

<b>Tax Exempt? (If yes, be sure to submit forms)</b>	
<b>Parking a Vehicle? If so, how many?</b>	
<b>Estimated Arrival Time:</b>	
<b>Late Checkout Request?</b>	

Cutoff date for reservations is January 3, 2020  
48-hour cancellation policy

Please email completed form to [Patrick.Becker@EmbassySuitesDenverDowntown.com](mailto:Patrick.Becker@EmbassySuitesDenverDowntown.com) AND [Amy.Hwang@EmbassySuitesDenverDowntown.com](mailto:Amy.Hwang@EmbassySuitesDenverDowntown.com)  
\_ Questions? Please call 720-587-6941.